



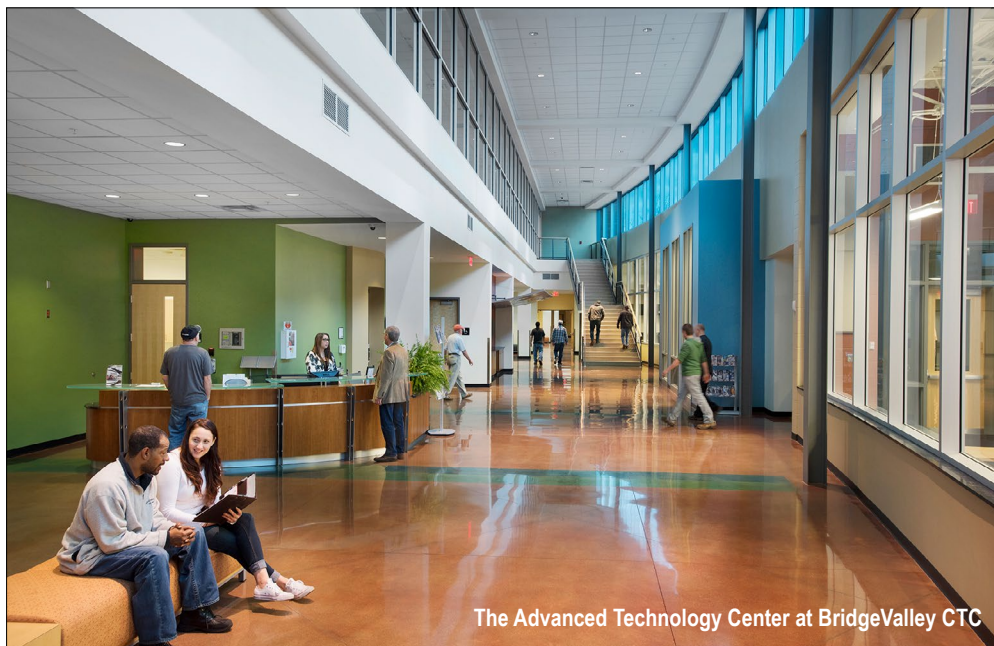
The BridgeValley CTC Montgomery Campus is located in downtown Montgomery



Inviting Applications & Nominations

Vice President of Student Affairs

EXECUTIVE SEARCH



The Advanced Technology Center at BridgeValley CTC

BridgeValley Community and Technical College, a comprehensive, multi-campus community and technical college serving the Charleston, West Virginia metropolitan area, seeks a collaborative and experienced administrator to serve as **Vice President of Student Affairs**. This leadership appointment will begin in July 2020.

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THE OPPORTUNITY

BridgeValley Community and Technical College was created in 2014 through the merger of two smaller community colleges in West Virginia. The College's two campuses - South Charleston and Montgomery - are 34 miles apart, both situated near the Kanawha River in the Allegheny Mountains.

The College serves a diverse learner population and meets the higher education, workforce development, and training needs for industries, ranging from healthcare to manufacturing, for the area and region. Offering leading-edge technology and dynamic services to its students and communities, the College awards associate degrees and certificate degrees.

THE POSITION

The Vice President of Student Affairs reports directly to the President and oversees all student services on both campuses. The office for the Vice President is located on the Montgomery Campus.

Leading an experienced team of professionals, this senior administrator provides leadership and direction to a comprehensive array of services designed to ensure student enrollment, retention, and success. The Division of Student Affairs is comprised of two Departments: Enrollment Services and Student Services.

The Department of Enrollment Services has three offices: Admissions, Financial Aid, and Registrar. Enrollment Services includes student recruitment, open

houses, new student orientation, financial aid, and student records.

The Department of Student Services provides a full range of services addressing accessibility, veterans, career fairs and workshops, counseling resources, and student life programs. Areas include the Bookstore, Career Services, Clubs and Organizations, Counseling Services, Disability Services, Campus Life, Student Government Association, Student Code of Conduct, and the Student Success Center.

The Student Affairs team is committed to providing inclusive, innovative, and collaborative services and programs that empower students to reach their educational goals. Discussion, collaboration, and sharing are important characteristics of this team and its continuing success.

Examples of Responsibilities

- Provide executive-level leadership and vision in the administration of a comprehensive range of services, policies, and procedures related to enrollment and student services programming, planning, and strategically related functions.
- Provide leadership by planning, developing, executing, and assessing a strategic recruitment plan that attracts and enrolls a diverse student body poised to be retained and graduated from BridgeValley.
- Provide strategic and innovative leadership, management, and supervision for department personnel, student services programs, student financial aid, recruitment/retention, enrollment management, and student records.
- Effectively participate in all aspects of institution-wide planning in support of the mission and goals

For more information on BridgeValley Community and Technical College, visit www.bridgevalley.edu.



of the College, including meeting the needs of a diverse student population and creating a learning environment where all students have the opportunity to succeed.

- Sustain financial aid compliance with regulations of policy and procedures of the Department of Education and affiliated organizations.
- Understand and analyze complex situations and effectively develop, communicate, and complete action plan, and manage multiple competing priorities while coordinating complex administrative operations.

- Work collaboratively within the College community to provide vision and leadership for student success by building effective working relationships, collaborations, partnerships, and co-sponsorships with a variety of administrative and academic departments to enhance student enrollment, particularly for under-represented students and at-risk students.
- Assume leadership and primary responsibility for ensuring that college policies, procedures, and activities comply with Title IX.

QUALIFICATIONS

Education

An earned doctorate from an accredited college/university, preferably in student affairs administration, higher education, or a related field, is required.

Experience

Candidate must possess a minimum of 7 years of professional experience in higher education with increasing levels of responsibility, including budget management experience, and have a minimum of 7 years of experience supervising staff and working directly with college students. Performance-based funding experience is a plus.

This position may require travel and flexible hours. A valid driver's license or reliable transportation is required.

Administrative Attributes and Skills

- Demonstrated commitment to diversity and inclusiveness and ability to interact cross culturally
- Demonstrated ability to energize, inspire, develop, and leverage a diverse

Eunice Bellinger, Ph.D.

President of the College



Dr. Eunice Bellinger brought nearly 23 years of experience in higher education when she joined BridgeValley CTC as President in July 2016. Prior to her appointment, she was the Vice President of Academic Affairs at Niagara County Community College.

Throughout her career in higher education, she has held leadership positions. She has served as the Executive Vice President of Academic Affairs and Provost at Genesee Community College, Interim Provost at Massachusetts Bay Community College, and Chief Academic Officer and Chief Operating Officer at the Long Island Center of Empire State College. She also was the Founding Dean of the Graduate Program in Education at Abu Dhabi University and Dean of Liberal Arts at American University in Dubai.

In addition to her administrative roles, Dr. Bellinger has extensive teaching experience. She has served as Professor of Social Sciences at Camp Doha, Kuwait (University of Maryland) where she received the Stanley Drazek Teaching Excellence Award (2001); Associate Professor in the College of Education at the Public Authority for Applied Education and Training in Kuwait; and Associate Professor of Social Science at SUNY/Alfred.

Dr. Bellinger earned her Bachelor of Science degree in Personnel Management from Niagara University. She holds an Ed.M. degree in Counseling Psychology and a Ph.D. in the Sociology of Education from SUNY/Buffalo.



BridgeValley Community and Technical College

MISSION

BridgeValley Community and Technical College promotes student success, prepares a skilled workforce, and builds tomorrow's leaders by providing access to quality education.

VISION

BridgeValley Community and Technical College will be the college of opportunity for a diverse learner population, offering leading-edge technology, innovative ideas, and dynamic service to our students and our communities.

team to implement the strategic recruitment plan and proactively respond and adjust to a rapidly changing environment

- Demonstrated ability to manage a large, complete organization and its budget
- Ability to advance a culture of service and collaboration with all campus and system constituencies
- Comprehensive understanding of Federal Title IV regulations and Federal Title IV financial aid processing systems
- Strong working knowledge of regulatory and compliance issues related to financial aid
- Proven ability to manage conflict
- Sense of humor

Employment is contingent upon satisfactorily passing a criminal background investigation.

BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

BridgeValley Community and Technical College is an economic driver in the Kanawha Valley region of West Virginia. Accredited by the Higher Learning Commission, the College represents the state's continuing response to the educational and

economic development needs for the state and region.

The College has 170 full-time faculty and staff and serves primarily the six-county region of Fayette, Kanawha, Clay, Putnam, Nicholas, and Raleigh in West Virginia. A total of 1,777 students were enrolled for the Fall 2019 term, of which 53 percent were traditional college-aged students and more than 3 percent were certified military veterans.

BridgeValley is a comprehensive educational institution. Offering more than 60 majors leading to associate degrees and 21 certificate programs, the

College has strong public and private partnerships for training that prepares students to be job-ready upon completion of their program or degree. Classes are offered both on-site and online.

BridgeValley is home to the Advanced Technology Center (ATC) of South Central West Virginia. One of only two ATCs in the state, the center provides highly-interactive hands-on courses of study using state-of-the-art technology and internships so graduates are prepared to enter the workforce and fuel regional economic growth.

As the need for health professionals





continues to grow in the state, BridgeValley offers associate and certificate degrees in several healthcare fields. Each upholds the highest standards in education and technology to provide student quality classroom, laboratory, clinical, and hands-on experiences. For 2018, the nursing students had a 93.75 percent first-time passage success rate on the National Council Licensure Examination (NCLEX), which was higher than both the national and state passage rates.

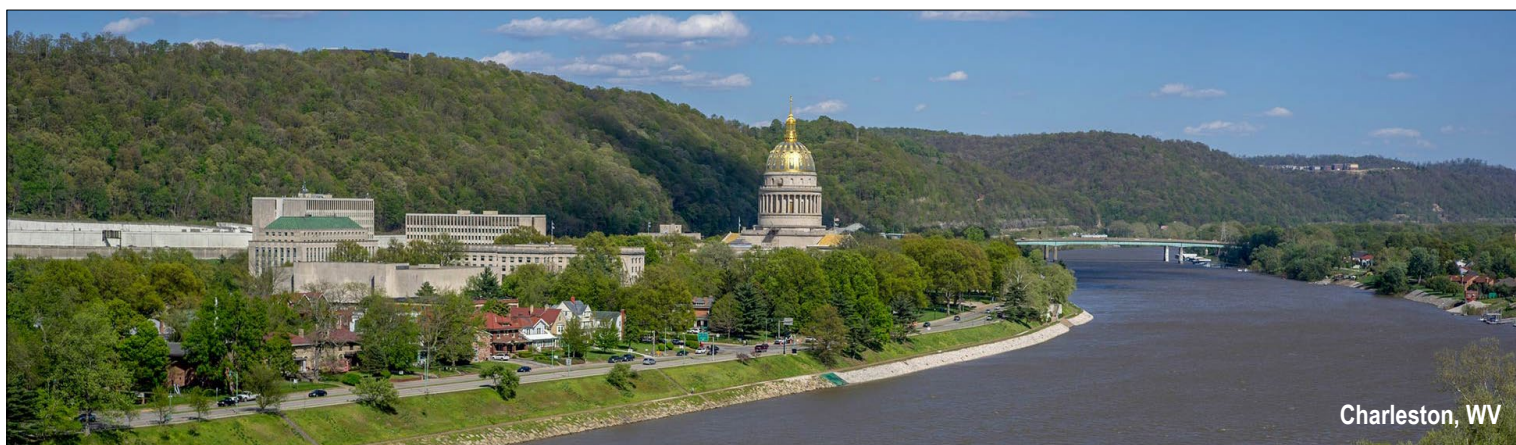
For students planning to seek a four-year degree, the College offers a more affordable opportunity to begin their college studies through its 2+2 Transfer and Articulation Agreements with state and regional universities. This option provides a seamless pathway for students to earn their associate degree at BridgeValley and then transfer to a college or university with guaranteed admission. Among these partnership institutions are Alderson Broaddus University, The Citadel, Marshall University, Salem International University, Strayer University, University of Charleston, West Liberty University, West Virginia State University, WVU Institute of Technology, and West Virginia University at Parkersburg.

Strongly committed to assisting service men and women reach their career goals, BridgeValley has been designated a Military Friendly institution of higher education since 2014 and has held Gold status since 2018. The College was the first educational institution in West Virginia to be designated as a Purple Heart College, an honor from the Military Order of the Purple Heart (MOPH) in recognition of the institution's support of military members, including veterans and their families.

The College also has extensive community education program that provides learning opportunities for area residents. Programs range from professional development training, to personal enrichment, to community engagement, to K-12 educational outreach.

At the Spring 2019 commencement program, 225 students received certificates or associate degrees.

**For more information on
BridgeValley CTC, visit the
College's website at
www.BridgeValley.edu**



AREA OF CHARLESTON, WV

BridgeValley CTC benefits from having its campuses near the state capital of Charleston. With Montgomery, a city of 1,550 residents, located 28 miles southeast of Charleston and South Charleston, a town of 12,500 citizens, just 5 miles northwest of the city, the opportunity to live either in an urban or small-town setting is possible.

A beautiful riverfront city, Charleston is considered the cultural, recreational, and business capital of the Appalachian Mountain region. It also is home to some of the state's largest medical, commercial, and financial centers, as well as major research and manufacturing facilities.

The most populous city in West Virginia with a population of 48,000 residents, Charleston has more than 222,000 people living in the greater metropolitan area. The area offers historic sites, an eclectic music scene, national and local stores for shopping, unique and casual dining, and four seasons of changing mountain landscape.

Known for genuine hospitality and as a great place to live and visit, the city is the gateway to an abundance of outdoor recreation, including snow skiing, world-class zip-line canopy tours, whitewater rafting, ATV trails, golfing,

hiking, fishing, rock climbing, mountain biking, canoeing and kayaking – all within an hour's drive or less.

Charleston is the perfect hub from

which to travel. The capital city is in close proximity to three major interstates and to Yeager Airport, which offers 36 daily flights to nine nonstop destinations.

APPLICATION & NOMINATION PROCESS

Confidential inquiries and nominations are invited.

Application packet must include:

- a) Letter of interest
- b) Current resume or curriculum vitae
- c) At least five references with full contact and e-mail information (References will not be contacted without applicant's consent.)

Additional information will be requested upon submission of an application packet.

Official copies of transcripts will be required prior to hire.

Submit application packet to **BridgeValley@myersmcrac.com** (preferably as PDFs) by **March 27, 2020**, for best consideration. Applications will be accepted until the position is filled.

Submit nominations to **BridgeValley-nominate@myersmcrac.com** with complete contact and e-mail information on the individual being nominated.

Kenny Daugherty, President of **Myers McRae Executive Search and Consulting**, is assisting BridgeValley Community and Technical College with this search.



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BridgeValley Community and Technical College is an equal opportunity, affirmative action institution that does not discriminate based on race, color, religion, sex, national origin, age, disability, veteran status, or any other legally protected status in its employment, programs, activities.