



invites applications and nominations for the

**Dean of the
College of Arts, Education,
and Sciences**

DEAN OF THE COLLEGE OF ARTS, EDUCATION, AND SCIENCES AT THE UNIVERSITY OF LOUISIANA - MONROE



The school houses KEDM Public Radio and Student-operated KXUL Radio. It offers students a variety of educational resources, including the Write Place, Computer-Assisted Composition, and Study Abroad.

The School of Humanities offers the M.A. degree in Communication, English, and History. The faculty and students are highly engaged in a variety of scholarly activities.

The School of Sciences

The School of Sciences is a dynamic and growing school offering undergraduate degrees in Atmospheric Sciences, Biology, and Mathematics. The Chemistry degree will be offered starting Spring Semester 2018. ULM is the only school in the state that offers the Atmospheric Sciences degree. Biology, Chemistry, and Mathematics also offer specific concentration areas for career training. At the graduate level, the school offers the M.S. degree in Biology.

The School of Sciences is home to the Museum of Natural History, which hosts over 4,000 visitors per year. Educational opportunities for students include, a Doppler RADAR facility, freshman biology research experience in the nationwide SEA-PHAGES program, and the Mathematics Resource Center. Many of the school's faculty are involved in externally funded research.

The University of Louisiana - Monroe, a comprehensive, state institution of higher education, is accepting applications and nominations for the position of Dean of the College of Arts, Education, and Sciences. The university seeks an innovative, forward-looking academic administrator and scholar to lead this college that serves more than 3,400 students across four vibrant schools.

THE OPPORTUNITY

The College of Arts, Education, and Sciences is home to the School of Education, the School of Humanities, the School of Sciences, and the School of Visual and Performing Arts. The college offers both undergraduate and graduate degree programs in both on-campus and online formats.

The School of Education

The School of Education is dedicated to preparing learning facilitators, utilizing the ULM Interactive Learning model wherein core studies, professional studies, and specialty studies interact strategically with clinical and field experiences.

The school offers undergraduate degree programs in Elementary and Secondary Education, and an online degree in Elementary Education.

Graduate programs include the M.Ed. in Curriculum and Instruction, Educational Leadership, Educational Technology Leadership, and the

M.A.T. in Elementary and Secondary Education. The Doctor of Education (Ed.D.) program in Curriculum and Instruction is a nationally ranked 100 percent online program.

The School of Humanities

The School of Humanities offers undergraduate degrees in Communication, English, History, and World Languages. These disciplines engage students in civic life, locally and globally, while equipping them to face the challenges of the future.



DEAN OF THE COLLEGE OF ARTS, EDUCATION, AND SCIENCES AT THE UNIVERSITY OF LOUISIANA - MONROE

The School of Visual and Performing Arts

The School of Visual and Performing Arts (VAPA) provides a high level of arts education, research, and educational opportunities. VAPA offers curricular, co-curricular, and extracurricular opportunities for all students enrolled at ULM. It also hosts cultural activities, special events, and performances for the University and local and area communities, while serving as an expert resource to school arts programs throughout the region.

The music facilities at ULM are among the finest in Louisiana, incorporating a state-of-the-art venue in the Emy-Lou Biedenharn Recital Hall and smart music classrooms and practice rooms for student use. The University is committed to ensuring that our facilities serve as state-of-the-art venues for music and theater performances.

VAPA offers undergraduate degrees in Art and Music, and a minor in Dance. In cooperation with the School of Education, the program also offers Art Education and Music Education and the M.Ed. degree in Art Education.

THE POSITION

The Dean of the College of Arts, Education, and Sciences is the chief academic officer and the administrative head of the college. The Dean holds academic rank and is charged with the



administration, academic leadership, and supervision of the operation of the college through its instructional programs, research, publications, and service activities. This administrator must be a visionary who has the ability and energy to realize a vision.

Reporting directly to the Dean are Associate Deans; School Directors; Facilities Manager; Coordinator of Marketing and Development; Coordinator of Assessment, Grants, and Contracts; Business Manager; and the administrative support staff of the Dean's Office.

Duties and Responsibilities

Provides strategic leadership that develops an ever-improving college.

- Provides vision and directs/ implements strategic planning consistent with and in support of the university strategic plan.
- Supports a culture of collegial governance.

- Develops strong working relationships with other Deans, Vice Presidents, the University President, and other university administrators.
- Promotes a collaborative and innovative environment.
- Is a strong advocate for all schools and programs within the college.
- Ensures the relevant programs meet accreditation standards.

Provides operational leadership for an effective, efficient, and dynamic College.

- Is responsible for the academic, administrative, and fiscal leadership of the college.
- Recruits, retains, and leads high-quality faculty and staff.
- Participates in and supervises efforts to recruit, retain, and graduate students from the college's programs.
- Promotes and supports faculty scholarship and encourages a dynamic environment for research and creative and artistic activity.
- Resolves complaints and grievances of students, staff, and faculty.
- In association with the Associate Deans, determines the charge of and appoints members to college committees.
- Chairs the college's administrative/ executive committee/council.



DEAN OF THE COLLEGE OF ARTS, EDUCATION, AND SCIENCES AT THE UNIVERSITY OF LOUISIANA - MONROE



- Annually evaluates direct reports to the Dean.
- Oversees the promotion and tenure process in the college.
- Oversees space utilization in the College.
- Creates an environment that supports professional excellence.
- Oversees processes for programs requiring accreditation, including development of accreditation reports and site visits.

Provides external representation to promote the College and the University.

- Provides university support by attending university, community, and professional events.
- Represents the college to external stakeholders.
- Serves on professional and university committees as assigned.
- Cultivates development opportunities for and supports development efforts of the ULM Foundation.

QUALIFICATIONS

The successful candidate must have:

- An earned doctorate in a discipline housed in the university
- A demonstrated background in

providing visionary academic, administrative, and fiscal leadership

- A demonstrated record of successful administrative accomplishment (including program development and student recruitment and retention)
- A successful and significant academic/scholarly record of accomplishment, including extramural funding, consistent with the rank of professor
- The ability to work outside normal university hours, as needed, and travel occasionally

UNIVERSITY OF LOUISIANA - MONROE

The University of Louisiana - Monroe has an enrollment of nearly 9,300 students. Defined by faculty excellence in teaching and research, ULM has a

238-acre campus located in a culturally rich metro area with a population of more than 150,000.

With a faculty that focuses on students, the university offers 85 degree programs across three colleges — Arts, Education, and Sciences; Business and Social Sciences; and Health and Pharmaceutical Sciences — and the Graduate School. Degrees range from associate to doctorate.

Embracing new technology, the institution provides an integrated, interactive learning environment that reflects a student's future workplace. The university is home to the state's only public pharmacy program and offers many health-related degrees to prepare students for exciting and rewarding careers.

UNIVERSITY OF LOUISIANA - MONROE

Mission Statement

The University of Louisiana at Monroe seeks students who find value in our programs and prepares them to compete, succeed, and contribute in an ever-changing global society through a transformative education.

Vision Statement

The University of Louisiana at Monroe will be recognized among the top 200 universities in the nation for excellence in teaching, research, and innovation, with an emphasis on the health sciences.

DEAN OF THE COLLEGE OF ARTS, EDUCATION, AND SCIENCES AT THE UNIVERSITY OF LOUISIANA - MONROE

Classroom instruction is only one part of life at ULM. The warm, friendly environment found on campus helps students feel a strong sense of community.

More than 120 student organizations on campus allow students to make friends while developing leadership skills and serving the community. In addition to campus organizations, many students are also active volunteers, who donate time and talents to service and civic organizations, and many other worthwhile causes.

ULM is a leader in the state in research, economic development, and partnerships with the community. The campus is a vibrant place where scientists conduct cutting-edge research, where business leaders meet to create innovative strategies, and where students are prepared for demanding careers in both traditional and emerging fields and professions.

MONROE, LOUISIANA

Monroe is the cultural, economic, educational, and medical hub for Northeast Louisiana. The birth place of Delta Air Lines, the Monroe metropolitan area has public-private partnerships and cooperation at the local, regional, state, and federal levels that are resulting in significant job growth. Providing a high quality of life for its citizens, the city offers a wide variety of restaurants, unique shops, neighborhoods, parks, and community centers.



APPLICATION AND NOMINATION PROCESS

Confidential inquiries are welcomed and nominations are invited.

To apply - Application must include:

- 1) Letter of interest
- 2) Current vitae
- 3) At least five references with full contact information, including e-mail addresses (References will not be contacted without consent from applicants.)

Submit application to ULM-AES@myersmcrae.com.

For best consideration, submit materials by **January 16, 2018**. The search remains open until the position is filled.

Submit nominations to ULM-AES-nominate@myersmcrae.com with full contact information, including e-mail address, for the nominee.

Emily Parker Myers, CEO, and **Kenny Daugherty**, President, of **Myers McRae Executive Search and Consulting** are assisting ULM with this search.



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The University of Louisiana at Monroe does not discriminate on the basis of race, color, national origin, age, retirement status, religion, sex, sexual orientation, citizenship, Vietnam era or veteran status, sickle cell trait; pregnancy, childbirth or related medical conditions, or disability in admission to, access to, treatment in, or employment in its programs and activities as required by Title VI and Title VII of the Civil Rights Act of 1964, as amended; the Equal Pay Act of 1963; Executive Order 11246 of 1965; the Age Discrimination in Employment Act of 1967; the Rehabilitation Action of 1973; the Americans with Disabilities Act of 1990; the Americans with Disabilities Amendment Act of 2008; the Vietnam Era Veterans Readjustment Assistance Act of 1974; the Immigration Reform and Control Act of 1986; Title II of the Genetic Information Nondiscrimination Act of 2008; and the Louisiana Employment Discrimination Law.