LMU | Lincoln Memorial University

Main Campus in Harrogate, Tennessee

Inviting Applications and Nominations for

Computer Science Program Director and Associate Professor of Computer Science

Lincoln Memorial University, a private, comprehensive university offering undergraduate, graduate, and professional programs, seeks an experienced administrator with proven organizational and leadership skills to serve as the inaugural **Director of the Computer Science Program**. Reporting to the Dean of the School of Mathematics and Sciences, this administrator will be responsible for developing the University's new Computer Science Program and will hold the rank of **Associate Professor**.

THE OPPORTUNITY

For 121 years, Lincoln Memorial University (LMU) has been educating men and women within a values-based learning community. With the historic campus located an hour north of Knoxville, Tenn., the University serves nearly 4,800 undergraduate, graduate, and professional students on- and off-campus.

The Computer Science Program was recently approved, with classes to be offered in Fall 2018. The Bachelor of Science degree program will be housed in the School of Mathematics and Sciences.

A 10-month position, the Computer Science Program Director will oversee the development and administration of the Computer Science major, including curriculum development, student advising, program assessment, and faculty and student recruitment. With operational decision-making authority for this major, this academic administrator will need to be an effective self-starter, decision-maker, problem-solver, and strategic planner.

In addition to its administrative role, the Program Director will be an instructional faculty member with responsibilities in the areas of teaching, research/creative achievement, and service functions. The Director shall be held accountable for these obligations as they contribute to the attainment of the mission of the University, the School, and the Department.

Additional duties include:

- Promote the mission of LMU to all faculty, staff, and students, as well as the community at-large.

- Promote effective working relationships and communication among faculty, staff, and students.

- Comply with the *Faculty/Staff Policy Manual* and any other regulations, requirements, and procedures of the University.

- Engage in professional development.

- Assist with the development and implementation of program's Student Recruitment and Retention Plan.

- Assist in the development, implementation, and monitoring of the Long-Range Strategic Plan and Outcomes Assessment Plan for the assigned programs.

- Assist program or university reports and schedules, as requested.

- Appropriately align course syllabi goals and objectives to academic major program goals and student outcomes for each course taught

- Develop and distribute a current syllabus for each assigned class.

- Serve as advisor to LMU's student programing team for competitions.

- Participate in the faculty evaluation process, utilizing the results to improve teaching and strengthen the program.

- Attend and/or participate in events, meetings, and programs that support the School institution, faculty, staff, and/or students.

- Complete required program reports and other documentation

as necessary for the operation and advancement of the University.

QUALIFICATIONS

An earned Ph.D. in Computer Science or appropriate related discipline from a regionally accredited institution, or a foreign equivalent, is required. Candidate must have highly successful experience as a teacher and scholar at the level of associate professor or higher.

Preferred Qualifications:

- Academic leadership experience, such as program assessment

- Experience with student projects, cooperative educational arrangements with industry partners, and internships with industry partners

Candidates also should have:

- Excellent interpersonal and communication skills, both oral and written

- Demonstrated knowledge and mastery of content

- Demonstrated knowledge of student advising

- Evidence of scholarly work, including research publication and creative achievement

- Grant development capability

- Effective management skills

Mission and Purpose

Lincoln Memorial University is a comprehensive values-based learning community dedicated to providing quality educational experiences at the undergraduate, graduate, and professional levels. The University strives to give students a foundation for a more productive life by upholding the principles of Abraham Lincoln's life: a dedication to individual liberty, responsibility, and improvement; a respect for citizenship; recognition of the intrinsic value of high moral and ethical standards; and a belief in a personal God.

While primarily committed to teaching, the University supports research and service. The University's curriculum and commitment to quality instruction at every level are based on the beliefs that graduates must be able to communicate clearly and effectively in an era of rapidly and continuously

expanding communication technology, must have an appreciable depth of learning in a field of knowledge, must appreciate and understand the various ways by which we come to know ourselves and the world around us, and must be able to exercise informed judgments.

The University believes that one of the major cornerstones of meaningful existence is service to humanity. By making educational, service, and research opportunities available to students, Lincoln Memorial University seeks to improve life for the students it serves. While serving students from throughout the state, nation, and many other countries, the University retains a commitment to enrich the lives of people and communities in the Appalachian region.

Revised July 6, 2017
Approved by Board of Trustees, Nov. 10, 2017

THE UNIVERSITY

Lincoln Memorial University is a private, comprehensive university that offers associate, bachelor, master, and doctoral degrees. With the historic campus in Harrogate, Tenn., the institution provides academic programs at 10 extended learning sites across Tennessee, Florida, and Kentucky.

Founded in 1897, LMU was established out of admiration and respect for the nation's 16th president, Abraham Lincoln, and today honors his name, values, and spirit through providing quality education and service. Throughout the past 121 years, the University has provided educational opportunities, developed community leadership, and expanded the economic and social forces within the Appalachian region.

The coeducational institution is strong and growing with enrollment increasing more than 60 percent over the last decade. More than 4,800 students are pursuing undergraduate or post-graduate degrees in LMU's nine schools and colleges:

- Carter and Moyers School of Education
- Caylor School of Nursing
- College of Veterinary and Comparative Medicine
- DeBusk College of Osteopathic Medicine
- Duncan School of Law
- Paul V. Hamilton School of Arts, Humanities, and Social Sciences
- School of Allied Health Sciences
- School of Business
- School of Mathematics and Sciences

Providing a challenging academic program in an engaged-learning environment and close-knit community, LMU faculty members know students as individuals and are committed to preparing them for successful careers. More than 75 percent of the full-time faculty teaching undergraduate programs have doctorates or the highest degree in their field. The average class size is 13 students.

Nestled in the pristine Appalachian Mountain range, the 1,000-acre campus in Harrogate has been expanding rapidly to meet the growing demands of new programs and the increased enrollment. New campus additions include a 140,000-plus-square-foot classroom and laboratory building, which houses math, science, and nursing classrooms and labs, along with space for student and faculty research, and a driving range and a three-hole executive golf course.

A significant component of the LMU experience is service. All undergraduate students who receive institutional financial aid from the University are required to participate in a 10-hour service-learning component each semester. The Student Service Initiative provides students with opportunities to become involved in service learning projects and community service.

LMU offers Student Support Services, which is a federally funded program that provides advising, tutoring, career planning, cultural activities, and freshmen mentoring to qualified students. These services are specifically targeted to students who are first-generation college students and/or financially eligible under federal guidelines, and/or physical or learning disabled.

LMU has several new residence halls. The Residential Life Program is designed to help students make the transition from home life to residential hall life in a healthy and successful manner. All full-time students under the age of 21, regardless of class ranking, live on campus unless the

student is living with a parent or guardian within a 65-mile radius of campus or is married and lives with a spouse.

For many students, the individual cost to attend LMU is less than the cost associated with state schools. Nearly 90 percent of LMU undergraduate students receive some type of financial assistance through a combination of scholarships and need-based financial aid.

Employees of LMU have the opportunity to enroll their own students in the J. Frank White Academy (JFWA). This is a college preparatory school located on the Harrogate campus. Fully accredited by AdvanceEd, the Academy serves average- and above-average-ability students in grades 5 through 12.

The School of Mathematics and Sciences creates several STEM outreach opportunities to support the mission of LMU in serving the Appalachian region. These include a STEM Academy for rising high school seniors, hosting a regional Science Olympiad Invitational, and the Appalachian Summer Medical Institute for pre-med college juniors and seniors from the region.

The LMU Railsplitters are a member of the South Atlantic Conference of NCAA Division II. The University fields 10 men's sports – baseball, basketball, bowling, cross country, golf, lacrosse, soccer, tennis, track & field, and volleyball – and 11 women's sports – basketball, beach volleyball, bowling, cross country, golf, lacrosse, soccer, softball, tennis, track & field, and volleyball.

Visit the Lincoln Memorial University web site at www.lmunet.edu.

HARROGATE, TENNESSEE

The historic campus of Lincoln Memorial University is located in Harrogate, Tenn., in the heart of Appalachia. The area borders Kentucky and Virginia and is adjacent to Cumberland Gap National Historical Park.

With a population of 4,424, Harrogate is the largest city in Claiborne County. Middlesboro, Ky., which has a population of 11,000, is only 5 minutes away and offers additional shopping, restaurants, and entertainment. For the urban experience, Knoxville, Tenn., is 55 miles south of the Harrogate campus.

APPLICATION and NOMINATION PROCESS

Confidential inquiries are welcomed and **nominations** are invited.

1. **To Apply** - Application packet **must include:**
   a) Letter of interest
   b) Current curriculum vitae
   c) At least five references with full contact and e-mail information (References will not be contacted without applicant's consent.)

2. **Submit application packet** to **LMU-CompSc@myersmcrae.com.** Review of applications begins **June 29, 2018**. The search remains open until the position is filled.

Submit nominations to **LMU-CompSc-Nominate@myersmcrae.com** with full contact and e-mail information for the individual being nominated.

Kenny Daugherty, President, and **Emily Parker Myers,** CEO, of **Myers McRae Executive Search and Consulting** are assisting Lincoln Memorial University with this search. **Jennifer Barfield**, Senior Vice President, will assist them.

515 Mulberry Street, Suite 200
Macon, Georgia 31201
www.myersmcrae.com

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