



Invites Applications and Nominations for

Vice President for Student Affairs

Tallahassee Community College, an Achieving the Dream Leader College since 2009, is a comprehensive, open-access, community college and seeks an experienced educational professional to provide visionary leadership as **Vice President for Student Affairs**. This dynamic and energetic administrator works with the entire college community to achieve TCC's mission and potential, emphasizing a creative, integrated approach to all areas of student services and support, from admissions through graduation.

Tallahassee, Florida

Vice President for Student Affairs Search



- *Quincy House* (which offers continuing education courses for adults and afterschool tutoring programs for school children in Gadsden County)
- *Registrar*
- *Student Success and Retention*
- *Student Conduct and Community Standards*
- *Take Stock in Children* (a non-profit organization that provides deserving low-income youth/students with college scholarships, mentors, and hope for a better tomorrow)

The Opportunity

The Vice President for Student Affairs reports to the President and serves on the President's Executive Team. As an Executive Team member, the Vice President:

- Supports the vision and mission of the College by demonstrating unwavering integrity, developing effective relationships with stakeholders, and delivering results through exemplary leadership
- Acts as an advisor to the President and other Executive Team members on matters involving the strategic direction of the College
- Leads and encourages shared governance across the College among students, staff, and faculty

- Ensures the College achieves its strategic and operational goals

A strategic thinker and credible leader, the VPSA is responsible for providing TCC students with a safe environment that is conducive to learning, while contributing to their intellectual, emotional, academic, and professional development through increased classroom, campus, and community engagement initiatives. To accomplish this goal, the Vice President leads and supervises nine departments:

- *Admissions and Enrollment Services*
- *Athletics*
- *Campus and Civic Engagement*
- *Career Center*

This administrator understands the importance of being student centric and stays abreast of processes and trends in higher education that allow the College to meet the needs of students.

Additionally, the Vice President for Student Affairs:

- Leads and supervises the planning, organizing, directing, staffing, coordinating, and oversight for programs and policies of the student services function of the College, including recruitment, enrollment, registration, student development and counseling, student assessment, testing and evaluation, graduation, athletics, career planning, judicial affairs,

Tallahassee Community College Fast Facts

Established: 1966 - 13th largest school in the Florida College System

Degrees: Associate of Arts
Associate of Science

Enrollment: 37,341 total student headcount, credit and non-credit

Programs: 77 total programs
653 courses offered

Faculty: 194 full-time faculty
419 part-time faculty
26 percent hold doctorates

Degrees and Credentials Awarded: 3,056

Locations:

- TCC Main Campus, Tallahassee
- Florida Public Safety Institute, Havana
- Ghazvini Center for Healthcare Education, Tallahassee
- TCC Capital Center, Tallahassee
- The Quincy House, Quincy
- The Wakulla Center, Crawfordville

Athletics: A member of the National Junior College Athletic Association (NJCAA), offering men's basketball and baseball and women's basketball and softball



Tallahassee Community College

- The #1 transfer school to Florida State University - TCC transfers 10 times more Associate of Arts degree graduates to FSU than any other college
- The #1 transfer school to Florida A & M University – 60 percent of FAMU's transfer students are TCC alumni
- Nearly 75 percent of TCC's A. A. graduates transfer into the State University System within a year, the highest percentage in the Florida community college system

student grievance, and student activities and organizations

- Directs data-driven College strategies to improve credit and non-credit student enrollment, retention, progression, and graduation, as well as matriculation and job placement in collaboration with the College Communications and Marketing team and the Office of Institutional Effectiveness
- Oversees the assessment of programs and services for the Division and renders final decisions regarding students' appeals
- Leads in the search for grants and additional funding for the Division's programming and special projects
- Fosters relationships with community partners, state agencies, and research organizations

The Qualifications

While a doctorate degree is preferred, candidates must have a master's degree in Counseling, Student Development, Higher Education, or a related field from a regionally accredited college or university. A minimum of five years of experience in the areas of student services, student success, or other areas promoting student outcomes is required.

The Vice President for Student Affairs will have:

- Professional work experience at a community college
- Significant experience with strategic enrollment management practices

that positively impact recruitment, retention, progression, and completion for a wide range of student demographics

- An entrepreneurial spirit and willingness to be a leader within higher education in pioneering creative approaches to improving student outcomes
- Cutting-edge knowledge of trends and issues in student activities and student services in higher education and support
- Proven ability to lead and supervise the planning, organizing, directing, staffing, coordinating, and oversight for programs and policies of the student services function of the College
- A track record of valuing and promoting diversity among the faculty, staff, and student body
- Excellent oral and written

communication skills to clearly articulate and defend ideas and positions, as well as the interpersonal abilities to engage students, faculty, staff, alumni, trustees, and external constituents effectively and in a collegial manner

- Experience with developing and overseeing budgets that utilize funding effectively and efficiently
- Experience in conducting assessments, evaluations, and improvement plans for student affairs and related programs
- A desire and willingness to collaborate and work alongside peers on the Executive Team to best meet the needs and achieve the goals of the College
- A proven record of collaboration and bridge building across offices, disciplines, and programs within a college setting



Vice President for Student Affairs Search



The College

Tallahassee Community College is consistently recognized as one of the best community colleges in the nation. In 2013, TCC ranked first among two-year institutions nationwide in the total number of associate of arts degrees awarded during the 2011-12 academic year. The rankings, published by "Community College Week," also placed TCC fifth in graduating African-American students with associate's degrees.

Since 1966, the College has offered high-quality post-secondary education for the citizens of Leon, Gadsden, and Wakulla counties, along with students from throughout the state, nation, and abroad. Dr. Jim Murdaugh became president of TCC in 2010. A recognized leader by numerous state organizations and associations, he is active in the community, serving on a wide variety of state and community boards.

In 2012, "Florida Trend" magazine listed President Murdaugh among Florida's Newsmakers of the Year, and in 2013, he received the Pillar of Excellence Award from the MLK Foundation of Florida, Inc. In 2014, he was one of four finalists for the American Association of Community Colleges' national Award of Excellence in Emerging Leadership, recognizing his efforts to encourage and develop new and emerging leaders at TCC.

President Murdaugh's personal vision is to have Tallahassee Community College the college of choice for students, the employer of choice for faculty and staff, and the partner of choice in the community.

More than 37,000 students are enrolled in credit and non-credit classes at the College across its seven locations and online. With over 80 associate's degree and certificate programs, the College offers hundreds of day and evening courses in traditional classrooms, as well as online, and self-paced instruction.

Nearly three-fourths of the student body is enrolled in Associate of Arts degree programs with approximately 17 percent in Associate of Science degree programs. Eight percent of the

students are classified as non-degree seeking and another 1.3 percent are in certificate programs.

Committed to students' success, TCC's faculty provides a strong foundation for its many graduates who move on to four-year colleges and universities. Rated twice the national average in doctoral degrees and years of experience, the faculty includes many members who have received recognition from state and national organizations as being among the best in their fields.

TCC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia



Vice President for Student Affairs Search

30033-4097 or call 404-679-4500 for questions about the accreditation of Tallahassee Community College.

Programs in Dental Assisting and Hygiene, Emergency Medical Services Technology and Respiratory Care are also examined and accredited by specialized accrediting associations.

In 2014, TCC received a \$2.2 million multi-year Title III grant from the U.S. Department of Education to support improved student achievement.

TCC originally achieved Leader College status in 2009 for Achieving the Dream: Community Colleges Count (ATD) and was recertified as a Leader College after having demonstrated a continued commitment to leadership, use of evidence to improve programs and services, broad engagement, and systemic institutional improvement all guided by a student-centered vision focused on equity and excellence.

For a second straight year, TCC won the Student Affairs Partnering with Academic Affairs Award from Florida Campus Compact. The 2014 award recognized the Student Leadership, Involvement and Civic Engagement office. TCC was also a finalist for the Engaged Campus of the Year Award.

TCC was recognized by the Huffington Post for being ranked No. 8 in the nation among community colleges by SmartAsset.com. The study looked at nearly 700 public community colleges in order to find the best of the best—colleges that offer a high success rate, a good return on investment and low cost.

TCC was named one of the 2015 Promising Places to Work in Community Colleges by the National Institute for Staff and Organizational Development and "Diverse: Issues in Higher Education" magazine. This designation recognizes the College for its commitment to equality, diversity, and inclusion. Only 16 colleges nationwide received this honor.



TCC was ranked among the top schools in "Military Advanced Education" magazine's "2015 Guide to Military-Friendly Colleges & Universities." TCC was also designated a military-friendly school by Victoria Media for the second consecutive year.

TCC placed eight players on the 2015 Coaches' All-Panhandle Conference basketball teams and the College's men's basketball coach was inducted into the Florida College System Activities Association Men's Basketball Hall of Fame.

TCC's speech and debate team won the Florida College System Activities Association State Championship for the ninth year in a row. The team swept the top six individual speaker awards (Pentathlon).

The TCC22 television station took home the gold for production of "The SKiNNY on Paying for College" at the National Council for Marketing and Public Relations' Paragon Awards National Awards and the College's Office of Communications and Marketing brought home 21 awards from the Association of Florida Colleges and National Council for Marketing & Public Relations (NCMPR) southeastern district conferences. TCC won the third-most awards out of 128 schools in the district for NCMPR.

The College communications and marketing team won two awards for the TCC2FSU marketing campaign at the 2015 Council for Advancement and Support of Education District III Conference—an award of excellence in the total advertising campaign

category and a special merit award for the TCC2FSU commercial. The campaign also won a silver ADDY award at the American Advertising Awards Tallahassee Gala.

Tallahassee, Florida

Tallahassee Community College is located on the west side of Tallahassee, approximately 3.5 miles west of the State Capitol. Tallahassee offers Southern charm with a sophisticated flair. Located in the state's panhandle, Florida's capital city is known for its natural beauty, cultural richness, world-class entertainment, exciting nightlife, thriving business community, and outdoor recreational offerings.

The Tallahassee metropolitan area has a population of more than 375,000 residents. The city has received national recognition for its "business friendly" attitude, represented by a highly educated workforce, engaged high-tech industry, strong transportation and communications infrastructure, and world-renowned research.

Offering an exceptional quality of life, the city has many established neighborhoods, museums, parks, a natural-habitat zoo, festivals, and more. The 10-block historic district preserves the town's gracious old homes, along with a historic inn, bars, and restaurants.



Applications & Nominations

Confidential inquiries are welcomed, and nominations are invited.

1. **To Apply** - Application packet must include:
 - a) A letter of interest
 - b) Current resume
 - c) At least five references with full contact information (References will not be contacted without consent from applicants.)
 - d) Your answers to the questions at:
www.myersmcræ.com/skins/userfiles/file/MMQuestions.pdf
2. **Submit application packet** to: **TCC-VP SA@myersmcræ.com**

Nominations should include contact information for the individual being nominated. Submit nominations to the email address provided above.

For best consideration, submit application materials by **January 19, 2016**.

Emily Parker Myers, President and CEO of **Myers McRae Executive Search and Consulting**, is assisting Tallahassee Community College with this search.



515 Mulberry Street, Suite 200
Macon, Georgia 31201
www.myersmcræ.com

Tallahassee Community College does not discriminate against any person on the basis of race, color, ethnicity, sexual orientation, genetic information, national origin, religion, gender, marital status, disability, or age in programs or activities.