ANNOUNCES A NATIONAL SEARCH FOR

Vice President of Academic Affairs
PIEDMONT COLLEGE, a comprehensive, private liberal arts college with campuses in Demorest and Athens, Georgia, seeks a visionary and energetic administrator to guide and advance the academic programs as Vice President of Academic Affairs. The college invites letters of application and nomination for this leadership opportunity.

The Leadership Opportunity
As chief academic officer of the college, the Vice President of Academic Affairs reports directly to the President, provides leadership for all academic programs in support of the college’s mission, and ensures academic excellence.

The Vice President of Academic Affairs works collaboratively with the President, Vice Presidents, Deans, Department Chairs, and faculty to address enrollment and retention of students; provides general oversight of faculty and programs; and works with the President’s senior management team on strategic planning, master planning initiatives, and day-to-day operations of the college.

Reporting to the Vice President are those areas that support student success: the Academic Deans, Registrar, Financial Aid, Library, Institutional Effectiveness, Information Technology, and Student Services, which includes Undergraduate and Graduate Admissions, Student Affairs, and Recreational Services.

Required Qualifications
Candidates must have an earned doctorate from an accredited post-secondary institution in a teaching discipline offered by the college. Along with a notable record of scholarship, the candidate must have significant experience at the dean or academic administrative level, preferably at a university or college with a demonstrated pattern of success and experience in full-time university or college-level teaching.

Other qualifications include:
- Demonstrated success in articulating a long-range vision and strategic plan to guide the development of Academic Affairs within the college experience and in evidence-based program assessment
- Experience in planning, coordination, and on-going improvement of curriculum and instruction
- Expertise in curriculum development; program planning management and assessment; instructional design and development including technology enhanced methods of course delivery; trends in general education, graduate studies, and graduate support and development
- Participatory leadership style; demonstrated creativity and flexibility in problem solving
- Ability to advocate effectively for the academic needs of a college campus
- Excellent written and oral communication skills
- Proficiency in the use of research, statistical analysis, and

Mission Statement
Piedmont College educates students to become successful and responsible citizens through rigorous academic instruction in the liberal arts and professional disciplines. The college provides educational opportunities through a wide range of undergraduate and graduate programs. The institution emphasizes critical thinking, high ethical standards, and respect for diversity.
information technologies
• Sensitivity to the educational and personal goals of a diverse student population
• Thorough knowledge of SACS accreditation and specialized accreditation processes

Duties and Responsibilities

The Vice President of Academic Affairs provides leadership, supervision, and direction for the development, review, and implementation of academic policies and procedures and assessment. Other areas of responsibility include budgeting for academic programs and faculty personnel actions, including re-appointment, promotion, and tenure.

The Vice President also:
• Prepares required reports; analyzes data to determine student progress and enrollment trends, and/or makes recommendations for process improvement
• Coordinates and administers the review and approval process for the introduction of all new academic courses/programs and for the revision of existing courses/programs
• Coordinates preparation of the catalog and other programmatic publications
• Participates in community outreach, representing the college and promoting joint projects with civic, governmental, and business organizations
• Coordinates all off-campus academic programs
• Coordinates articulation agreements and collaboration efforts with other institutions
• Guides and shapes academics through the recruitment, development, and retention of a diverse and progressive faculty and academic staff
• Promotes employee professional development
• Advises the President and other administrators on matters pertaining to Academic Affairs
• Serves on administrative committees as assigned by the President

Brief Facts about Piedmont College

Affiliation: Piedmont is affiliated with the National Association of Congregational Christian Churches (NACCC) and the United Church of Christ (UCC)

Locations: Piedmont has campuses in Demorest and Athens, Georgia

Enrollment: 2,800 students representing 20 states and 10 nations

Degree Programs: 44 undergraduate, 5 graduate, including a doctoral program in Education

Academic Units:
• School of Arts and Sciences
• Walker School of Business
• School of Education
• R. H. Daniel School of Nursing and Health Sciences

Athletics: NCAA Division III, USA South Athletic Conference, with men’s and women’s basketball, golf, soccer, lacrosse, cross country and tennis; women’s softball and volleyball; men’s baseball
Vice President for Academic Affairs

- Represents the college at functions as required

Piedmont College

Founded in 1897, Piedmont College is an independent, comprehensive, co-educational liberal arts institution in northeast Georgia. Enrollment is approximately 2,800 students, representing 20 states and 10 countries.

The college has two campuses. The traditional residential campus is in Demorest, in the foothills of the Appalachians, 70 miles north of Atlanta. The second campus is near downtown Athens, with programming designed for commuting students. Both campuses offer undergraduate and graduate programs. The School of Education also provides graduate programs in numerous off-campus locations across north Georgia.

Piedmont is affiliated with the National Association of Congregational Christian Churches and with the United Church of Christ. The college is committed to nurturing a diverse and inclusive community that cherishes academic freedom.

The student/faculty ratio is 14 to 1, and most professors hold a doctorate or the terminal degree in their field. Piedmont is known for the individual attention and one-on-one instruction provided by professors whose first commitment is to their students’ education.

The core curriculum covers nearly half of the total credits required for a degree. This ensures that all students gain a broad competence in the liberal arts, regardless of their field of specialization.

Piedmont offers majors in more than 44 disciplines and interdisciplinary studies that lead to Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Science, and Bachelor of Science in Nursing degrees. The college encourages study across multiple disciplines, and students can select related courses in different schools to create their own interdisciplinary degree program.

The college’s Walker School of Business offers the Master of Business Administration degree at both campuses. The Master of Arts in Teaching, Master of Arts, Education Specialist, and the Doctor of Education degrees are available through the School of Education.

Piedmont promotes international and domestic travel opportunities for academic credit within a variety of study areas. Students also may study abroad for a semester at the University of Nottingham, England.

Piedmont is a member of the NCAA Division III, USA South Athletic Conference. The college also has active intramural teams in a variety of sports.

With a substantial endowment, Piedmont is able to provide a high-quality education while maintaining tuition that is among the lowest of all private colleges in the state.

About Demorest, Georgia

Demorest is a picturesque rural community with many outdoor recreational activities, including hiking and camping. Atlanta and Athens are only short drives away, with additional cultural, entertainment, sports, dining, and shopping opportunities.

Demorest has a relatively low cost of living with desirable and affordable housing, quality schools, and excellent medical care.

Piedmont College is an equal opportunity employer.

Applications & Nominations

Send nominations, inquiries, and letters of application, including a cover letter, curriculum vitae, and references, to:

Piedmont-VPAA@myersmcrae.com

Myers McRae Executive Search and Consulting is assisting Piedmont College with this search. The consultant team leader is:

Kenny Daugherty
Executive Vice President and COO

515 Mulberry Street, Suite 200
Macon, Georgia 31201
478.330.6222 | www.myersmcrae.com