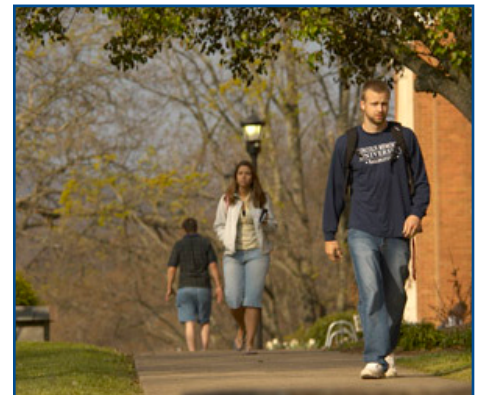




Dean of the School of Business

Lincoln Memorial University, a comprehensive private university in eastern Tennessee, seeks an experienced academic administrator with proven leadership skills to serve as the next **Dean of the School of Business**. Reporting to the Vice President for Academic Affairs, the Dean is responsible for the development of programs, positive leadership of faculty, and effective operation of the School of Business.

For best consideration, application materials must be received by May 8, 2015.





THE OPPORTUNITY

Committed to excellence in serving LMU students, the Dean of the School of Business needs to be a decision-maker, problem-solver, and strategic planner, and to have the knowledge and experience to provide quality and effective management.

The Dean of the School of Business will:

- promote the mission of Lincoln Memorial University to all faculty, staff, students, and the community at large
- promote effective working relationships among faculty, staff, and students
- participate on University committees
- ensure School compliance with criteria for program and regional accreditation
- schedule and conduct School



- meetings with established agenda
- direct department chairs, program directors, and faculty in the process of curriculum development
- chair the School's curriculum committee

- present School curriculum proposal(s) to the University Academic Council for approval
- supervise the process of seeking, achieving, and maintaining program accreditation when appropriate

Mission and Purpose

Lincoln Memorial University is a values-based learning community dedicated to providing educational experiences in the liberal arts and professional studies. The University strives to give students a foundation for a more productive life by upholding the principles of Abraham Lincoln's life: a dedication to individual liberty, responsibility, and improvement; a respect for citizenship; recognition of the intrinsic value of high moral and ethical standards; and a belief in a personal God.

The University is committed to teaching, research, and service. The University's curriculum and commitment to quality instruction at every level are based on the beliefs that graduates must be

able to communicate clearly and effectively in an era of rapidly and continuously expanding communication technology, must have an appreciable depth of learning in a field of knowledge, must appreciate and understand the various ways by which we come to know ourselves and the world around us, and must be able to exercise informed judgments.

The University believes that one of the major cornerstones of meaningful existence is service to humanity. By making educational and research opportunities available to students, Lincoln Memorial University seeks to advance life throughout the Appalachian region and beyond through teaching, research, and service.





- supervise the development, implementation, evaluation, and preparation of annual Outcomes Assessment reports and program reviews for all academic programs in the School
- supervise the development, implementation, evaluation, and preparation of annual reports for the Strategic Plan
- participate with department chairs, program directors, site coordinators, and faculty in the search process for selecting and approving full-time and adjunct faculty with appropriate credentials to teach in the academic programs
- coordinate arrangements for orientation of new faculty and staff members
- supervise clerical work of the School
- direct department chairs, program directors, and faculty, and staff in the process of annual evaluations and conduct an evaluation session with each chair, program director, site coordinator, faculty, and staff member
- provide the Vice President for Academic Affairs an Activities Report for each department chair, program director, and faculty



and staff member, with written recommendations regarding renewal of appointment

- monitor program enrollments, class sizes, and grade distributions
- ensure effective student advising
- expand faculty awareness and application of current technologies used in all aspects of the business profession for purposes of excellence in student learning
- direct department chairs and program directors in the process of developing annual budget proposals that adequately and appropriately reflect needs of academic programs
- coordinate with department chairs and program directors compliance with University policies for budget preparation and management
- complete required institutional, program accreditation, and other reports necessary for the operation and advancement of University programs, both on campus and at extended learning sites

of successful experience in higher education administration. Experience in private higher education and a record of procuring external funding and conducting academic research are preferred.

The Dean will be committed to teaching, scholarly inquiry, research, and service. An effective communicator, this administrator will have proven leadership abilities as well as organizational and management skills.

THE SCHOOL OF BUSINESS

Driven by both a deep respect for the free enterprise system and the ideal of service to humanity—an ideal exemplified by the life of Abraham Lincoln—LMU’s School of Business provides students with the educational and research opportunities needed to prepare for a career in business, industry, and government. Through rigorous coursework and extensive research opportunities, students graduate ready to contribute to any business, start their own, or continue their education in a graduate program.

The mission of the School of Business is to prepare leaders who are able to meet and exceed the challenges of today’s integrated world economy, and who can balance ethics and social responsibility with the creation of profits and wealth for the betterment



LMU in Cedar Bluff

QUALIFICATIONS

An earned doctorate/professional degree within a business field of study or program is required. The Dean will have successful teaching experience in higher education and record



of society. The School seeks to attract students with high leadership potential who want to engage in an academically rigorous and continually improving business education that builds upon the knowledge of foundational business concepts.

Accredited by the Accreditation Council for Business Schools and Programs (ACBSP), the School of Business promotes the balance between teaching excellence and research that impacts the students so they may engage the world in a meaningful way. The School is committed to increasing the visibility of LMU through rigorous, innovative, and student-centered undergraduate and graduate programs that reach students both on-campus and through distance learning modes.

The School of Business offers two undergraduate degrees and one graduate degree:

- **Bachelor of Science in Business** with concentrations in:
 - Accounting
 - Finance
 - Management
 - Marketing
 - Professional Golf Management
 - Small Business Management and Entrepreneurship

- **Bachelor of Arts in Business**

The School of Business offers a minor in Information Systems.

- **Master of Business Administration:**
 - Accounting
 - Finance
 - General MBA
 - Human Resource Management
 - Management
 - Marketing

The primary philosophy in all of LMU's business programs is critical thinking, decision making, and leadership. To emphasize these skills, the curriculum includes case studies, research, group



exercises, and discussion of current events. The curriculum is delivered by academically qualified faculty, many of whom also have professional experience in business. This enables the business faculty to focus on the application of a student's education to real world situations.

The School has a chapter of the business honor society Delta Mu Delta.

Recognized for being an excellent educational and intellectual resource in the region, the School of Business is committed to providing programs and services to the tri-state region of Kentucky, Tennessee, Virginia, and beyond through its teaching, research, and service mission.

Through Volunteer Income Tax Assistance (VITA) Program, business and accounting students provide free tax help to low- to moderate-income people in the community who cannot prepare their own tax returns.

Service opportunities for business students also are available through Enactus, an international non-profit organization, and the Central

Appalachian Center for Economic Development. Both organizations bring students together with businesses to create entrepreneurial and economic development projects that improve the quality of life in communities.

THE UNIVERSITY

Lincoln Memorial University offers bachelor, master, and doctoral degrees. With the main campus in Harrogate, Tennessee, the institution provides academic programs at 10 extended learning sites across Tennessee and Kentucky.

Founded in 1897, LMU grew out of the love and respect for the nation's 16th president, Abraham Lincoln, and today honors his name, values, and spirit with education and service. Throughout the past 118 years, the University has provided educational opportunities, developed community leadership, and expanded the economic and social forces within the Appalachian region.

The co-educational institution is strong and growing with enrollment increasing more than 60 percent over



the last decade. Nearly 4,000 students are pursuing undergraduate or post-graduate degrees in LMU's nine schools and colleges:

- Carter and Moyers School of Education
- Caylor School of Nursing
- College of Veterinary Medicine
- DeBusk College of Osteopathic Medicine
- Duncan School of Law
- Paul V. Hamilton School of Arts, Humanities, and Social Sciences
- School of Allied Health Sciences
- School of Business
- School of Mathematics and Sciences

Providing a challenging academic program in an engaged-learning environment and close-knit community, LMU faculty members are committed to preparing students for successful careers. More than 75 percent of the full-time faculty teaching undergraduate programs have doctorates or the highest degree in their field. The average class size is 14 students. The 1,000-acre campus in Harrogate has been expanding rapidly to meet the growing demands of new

programs and the increased enrollment. Recent campus additions include a 120,000-plus-square-foot classroom and laboratory building, which houses math, science, and nursing classrooms and labs, along with space for student and faculty research, and a driving range and a three-hole executive golf course for its professional golf management program.

A significant component of the LMU experience is service. All undergraduate students who receive institutional financial aid for the University are required to participate in a 10-hour service learning component each semester. The Student Service Initiative provides students with opportunities to become involved in service learning projects and community service. LMU offers Student Support Services, which is a federally funded program that provides advising, tutoring, career planning, cultural activities, and freshmen mentoring to qualified students. These services are specifically targeted to students who are first-

generation college students and/or financially eligible under federal guidelines and/or physically or learning disabled.

For more information on the University, visit the website at www.lmunet.edu.

ABOUT HARROGATE, TENN.

Lincoln Memorial University is located in Harrogate, Tennessee, in the heart of Appalachia and on the borders of Kentucky and Virginia, adjacent to Cumberland Gap National Historical Park. With a population of 4,424, Harrogate is the largest city in Claiborne County. Middlesboro, Kentucky, which has a population of 11,000, is only 5 minutes away and offers additional shopping, restaurants and entertainment. For the urban experience, Knoxville, Tennessee, is 55 miles south of the Lincoln Memorial University campus.

Lincoln Memorial University is an equal opportunity employer.

APPLICATION and NOMINATION PROCESS

Confidential inquiries are welcomed.

Nominations are invited and should include the name, current position, e-mail address, and telephone number of the individual being nominated.

To Apply: Application materials should include a cover letter addressing how the candidate's experience matches the position requirements, an academic curriculum vitae, and contact information for at least five references.

Nominations and application materials must be submitted to:

LMU-Business@myersmcræ.com

For best consideration, application materials must be received by **May 8, 2015**.

Myers McRae Executive Search and Consulting is assisting Lincoln Memorial University with this search. The lead consultant is:

Kenny Daugherty

Executive Vice President and COO



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