



GEORGIAN COURT UNIVERSITY

A tradition of excellence...a future of success

Dean of Arts and Sciences

Georgian Court University, founded and sponsored by the Sisters of Mercy, provides comprehensive liberal arts education in the Roman Catholic tradition. The University seeks an accomplished academic administrator to serve as Dean of Arts and Sciences. Reporting to the Provost, the Dean of Arts and Sciences provides leadership to the largest of the University's three schools.



The School of Arts and Sciences is a vibrant community of faculty and students engaged in scholarly, creative, and professional programs and activities. With 70 full-time faculty, the School has more than 1,450 undergraduate students studying in 25 majors, and approximately 150 graduate students enrolled in seven master's degree programs. Service learning is actively integrated into selected courses, and students are offered the opportunity to participate in internships, research experiences, study abroad programs and other experiential learning programs.

The Dean represents and advocates for all of the academic disciplines within the School of Arts and Sciences. While fostering research and scholarly work, the Dean is committed to the University's tradition as a teaching institution.

Additionally, the Dean assists in achieving key objectives for student enrollment and retention, as well as budget preparation, in conjunction with office of enrollment management and finance.

RESPONSIBILITIES

The Dean of Arts and Sciences will have the experience, knowledge and ability to:

- Lead the process of new program development and revision of existing programs, together with the faculty of the School and Provost, in keeping with strategic planning objectives
- Conduct academic program review in collaboration with the Academic Program Review Committee and School faculty
- Support the preparation for accreditation or approval processes of School programs by accrediting agencies
- Plan, administer, and assess School programs, activities, and resources for campus and off-campus locations
- Direct the recruitment, development and performance of faculty
- Encourage and facilitate research, professional activities and development
- Administer all final appeals on grade changes and academic dishonesty through mediation where possible, and final decision where necessary within the School

- Supervise and allocate administrative functions within a School
- Represent the School in the governance of the University
- Participate in community outreach and represent the university in national and state higher education organizations
- Assist the Office of Advancement with donor cultivation, fund-raising and grant writing
- Develop and supervise the School's summer offerings
- Integrate the core values of respect, integrity, compassion, service, and justice in all aspects of interaction

QUALIFICATIONS

To be considered, a candidate must have an earned doctorate from a regionally accredited institution and at least three years of administrative experience as a department chair or higher in one of the disciplines represented in the School. A record of excellence in teaching, scholarship, and service to merit appointment as dean is required.

Candidate must be committed to developing academic programs that advance and support the mission of the University within the Catholic, Mercy, and

MISSION STATEMENT

Georgian Court University, founded and sponsored by the Sisters of Mercy, provides comprehensive liberal arts education in the Roman Catholic tradition. The university has a special concern for women and is a dynamic community committed to the core values of Justice, Respect, Integrity, Service and Compassion, locally and globally.

Georgian Court University provides students with:

- a curriculum broad enough to be truly liberal, yet specialized enough to support further study and future careers;
- an environment for the entire university community to grow through shared educational, cultural, social and spiritual experiences;
- the will to translate concern for social justice into action.



liberal arts traditions of higher education.

Other experience and capabilities required of the Dean include:

- Fostering a collegial, collaborative environment with faculty, students, staff, administrators, and the community
- Developing and conducting strategic planning, program assessment
- Handling complex budget and personnel management
- Generating funds for instructional, research, service programs and/or facilities
- Demonstrating a strong working knowledge of distance learning and

- the use of technology in teaching and program delivery
- Promoting diversity and working effectively in a multicultural environment
- Understanding, advocating, and mediating for the faculty, students and programs of the School
- Promoting and advancing a teacher-scholar faculty model
- Fostering a student-centered environment that integrates academic and student life
- Demonstrating a leadership style that inspires cooperation, innovation, creativity and respect among faculty and staff
- Promoting and supporting the scholarly and professional activities in the various disciplines of the School
- Demonstrating effective communication skills, oral and written
- Demonstrating personal and professional integrity



centered learning environment, with superior academic opportunities that are rooted in the Mercy core values of respect, integrity, justice, compassion, and service. The University has a special concern for women, providing undergraduate women with mentoring and leadership opportunities.

Open to students of all faiths, Georgian Court University serves more than 3,000 students in undergraduate and graduate programs. It offers a small college ambiance in a technologically advanced university setting. The University offers 31 undergraduate programs and 10 graduate programs

and has a 15:1 student-to-faculty ratio. Faculty members are committed to teaching and individual mentoring, with 87 percent of the 104 full-time teaching faculty holding doctorates or terminal degrees in their field. They are dedicated and caring educators and experts in their respective areas. They have a commitment to public service and to the institution's core values.

Georgian Court University has two colleges: the Women's College, an undergraduate day program with almost 1,300 students, and the University College, with 1,750 students enrolled in coeducational evening undergraduate and graduate programs. Fully integrated into each college are the School of Arts and Sciences, School of Business and School of Education. Only students of the Women's College reside on campus.

The Georgian Court Lions compete in NCAA Division II and the Central Atlantic Collegiate Conference. Georgian Court offers eight women's sports: basketball, cross-country, lacrosse, soccer, softball, track and field, tennis, and volleyball.

THE UNIVERSITY

Established in 1908 by the Sisters of Mercy of New Jersey, Georgian Court University provides a student-

Disciplines in the School of Arts and Sciences

- *Applied Arts and Sciences*
- *Art and Fine Arts*
- *Biology, Allied Health, Clinical Laboratory Sciences*
- *Chemistry and Biochemistry*
- *Communications*
- *Criminal Justice*
- *Dance*
- *English and Writing*
- *Exercise Sciences, Wellness and Sports*
- *Graphic Design*
- *Health Information Management*
- *History and Geography*
- *Holistic Health*
- *Homeland Security*
- *Humanities*
- *Mathematics and Computer Sciences*
- *Music*
- *Natural Sciences*
- *Nursing B.S.N.*
- *Philosophy*
- *Physics and Earth Science*
- *Political Science*
- *Psychology*
- *Psychiatric Rehabilitation*
- *Religious Studies and Theology*
- *Social Work and Gerontology*
- *Sociology & Anthropology*
- *World Languages*

THE CAMPUS

The University's 156-acre campus is in a residential area of Lakewood, New Jersey. The campus was the palatial winter estate of financier George Jay Gould, who sold it to the Sisters of Mercy

in 1923. Bordering Lake Carasaljo, the campus is a National Historic Landmark and is known for its magnificent statuary, beautiful architecture and lush gardens.

During President Rosemary Jeffries' first five years as president, \$28 million in construction and renovation took place on the Lakewood campus. This included the Dorothy Marron University Community Chapel; St. Catherine Residence Hall, a student residence that features the latest amenities in on-campus living; Mercy Residence Hall for the Sisters of Mercy and visiting faculty; the Audrey Birish George Science Center, which offers 14,000 square-feet of new laboratory and research space; and the Court Café, a campus eatery for commuting students.

The university's commitment to the environment and sustainability is



evident on the campus. In 2010, its 67,000-square-foot Wellness Center earned LEED Gold certification from the U.S. Green Building Council. For three years, the university has offset 100 percent of its electricity usage with renewable energy through the purchase of Green-e Renewable Energy Credits.

LAKWOOD, NEW JERSEY

Located 60 miles from New York City and

Philadelphia, Lakewood is 10 miles from the Atlantic Ocean. The city's historic 1922 Strand Theater has year-round entertainment. Area parks provide a variety of recreation from hiking, biking, and fitness trails to volleyball, basketball, and tennis courts, and open playing fields. Lakewood is home of the "Single A" Minor League baseball team, the Lakewood BlueClaws, the two-time defending South Atlantic League Champion.

APPLICATION PROCESS

To apply, submit a cover letter and curriculum vitae to:

GeorgianCourt@myersmcrac.com

Nominations and referrals are invited. The Myers McRae firm is conducting this search. For questions or confidential inquiries, contact the Myers McRae Consultant Team Leaders:

- **Kenny Daugherty**
(478) 330-6224 - kennydaugherty@myersmcrac.com
- **Robb Myers**
(478) 330-5616 - robbmyers@myersmcrac.com
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*Georgian Court University is an
equal opportunity employer.*



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