



INVITING NOMINATIONS AND APPLICATIONS FOR

PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

SERVING SOUTHWEST GEORGIA

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Provost and Vice President for Academic Affairs



If you are looking for a job opportunity that allows for creativity, innovation, and success, that opportunity awaits you at Albany State University. The new **Albany State University** is seeking a **Vice President for Academic Affairs and Provost** to assist with advancing the institution's new mission, goals, and objectives while impacting its scope of influence throughout the nation. Consider joining the academic beacon that *U.S. News and World Report* heralds as one of the top regional universities of the South.

The Opportunity

Albany State University is one of three historically black colleges and universities (HBCUs) in the University System of Georgia. In November 2015, the Georgia Board of Regents approved the initial plans to consolidate Albany State and Darton State College, both located in Albany, Ga. The consolidation is the first in Georgia to combine a historically black college with a predominately white institution.

Regarding the consolidation, University System of Georgia Chancellor Hank Huckaby ensured the state's commitment to serve Albany State's HBCU mission and to build upon it to serve an increasingly diverse student population and community as well as Darton State's mission of providing access and offering workforce-related associate degrees. Huckaby assured, "We will maintain both missions under the consolidation institution and

believe this strengthens public higher education in Southwest Georgia."

Destined to become the academic citadel of southwest Georgia, Albany State University is expanding its mission in order to serve the educational needs and aspirations of an anticipated 9,000-student population.

The main campus is nestled on the bank of the Flint River in Albany. ASU leads in the academic disciplines of teacher education, nursing, supply chain and logistics management, and forensic science. Additionally, it offers 16 graduate degree programs and 34 undergraduate degree programs, producing graduates that support this area's leading industries. Several degree programs are offered fully online.

Seventy-four percent of faculty members have doctoral or terminal degrees in their disciplines.

ASU is now the largest higher

educational institution in Southwest Georgia. The consolidation process is expected to take 18 months.

The University will have two main campuses, as well as satellite centers. Both campuses are equipped with leading-edge technology and have outstanding facilities.

The Provost and VPAA will have a leadership role in guiding the University through the transition of consolidating these two institutions and advancing the institution to new levels of academic achievement at all locations.

Albany, Georgia

If you want a good place to live, work, and raise a family, Albany, Ga., is that place. Albany is the 9th largest city in Georgia and is the birthplace of the legendary Ray Charles. With a population of 93,000, the city is the hub of Southwest Georgia for shopping, cultural activities, education, as well as the primary trade center for the region.

Albany offers that small hometown feel, but has similar resources to larger places, like Atlanta. Attractions include the Flint RiverQuarium (an aquarium), an art museum, the Civil Rights Movement Museum, a zoo, and other amenities that are family friendly. The region offers excellent healthcare facilities, covering medical specialties expected in a metropolitan area.

The city has some excellent public and private schools and housing that is reasonably priced. Places to worship abound. The local cuisine is second to none. The terrain is fairly flat, which is excellent for morning jogs, evening strolls, and bike riding.

There is easy access to major highways. Tallahassee, Fla., and Columbus, Ga., are just over an hour away; Atlanta, Ga., and

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Panama City, Fla., are three hours away; and Orlando, Fla., five hours away. Air travel is convenient with the local airport.

The Position

The Provost and Vice President for Academic Affairs (PR/VPAA) reports to the President and is the Chief Academic Officer for the University. This senior academic administrator acts on behalf of the president in his absence.

The PR/VPAA defines the academic vision for the University, providing leadership for all aspects of its academic programs. This includes oversight of educational policy and programs of instruction, the development and assessment of academic programs, and the integrity of the University's curriculum.

This administrator works closely with the Faculty Senate, the University's representative faculty body; the Executive Cabinet; and the Deans' Council and provides academic leadership through shared governance. The PR/VPAA coordinates closely with the President to define and successfully implement the strategic plan as Albany State continues its commitment to student learning and success through expanded enrollment, improved retention, and graduation rates.

The scope of duties for this position

encompasses the responsibility for academic planning, student enrollment, retention, graduation, development, and strategy, as well as institutional effectiveness, assessment, and accountability. The PR/VPAA is responsible for the operation, direction, and supervision of all academic areas, programs, and personnel in the Division of Academic Affairs, Enrollment Management Services, and Student Affairs.

Reporting to the PR/VPAA are the Vice President for Student Affairs and Success; Vice President for Information Technology Services; Associate Provost for Research and Sponsored Programs and Dean of Graduate Programs; Associate Provost for Enrollment Management; Assistant Vice President for Academic Affairs; Deans of Darton College of Health Professions, College of Business, College of Arts and Humanities, College of Sciences and Technology, and College of Education; Director of the Library; Director of the Academic Success Unit; Chair of Military Science; Director of the Quality Enhancement Plan; Director of the Water Policy Center; Executive Assistant; and Departmental Manager.

The PR/VPAA develops, supports, and encourages excellence in teaching, scholarship, and creative activities, including professional development for faculty.

Other responsibilities include the following:

- Initiating and reviewing curricular reforms
- Overseeing the accreditation of the institution and its academic programs
- Preparing and approving academic budgets
- Advising the President on personnel matters, including hiring, promotion, and tenure

The PR/VPAA works collaboratively to develop and recommend the annual academic budget, ensures fiscal responsibility for the use of all funds allocated for educational programs, and collaborates with other senior administrators to create sustainable support systems for academic affairs.

The PR/VPAA also serves on the Academic Affairs Committee of the Board of Regents of the University System of Georgia.

Qualifications

Qualified candidates will have an earned doctorate from an accredited university in the candidate's academic or professional field and a minimum of five years of administrative experience at the level of Dean or higher. An exemplary record of scholarship sufficient to qualify for tenure at the rank of full professor in one of the departments at the University is required.

This administrator will have demonstrated a high level of integrity and a leadership style that evokes trust and embraces transparency.

Qualifications also include the following:

- An appreciation, gained through direct experience or collaborative partnership, of the unique mission of the nation's Historically Black Colleges and Universities (HBCUs)

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- Demonstrated leadership skills including the ability to manage a complex academic organization
- A thorough understanding of budgets and finances and a demonstrated ability to manage budgets particularly in times of economic restraint
- Demonstrated ability to handle multiple projects simultaneously with attention to detail and deadlines
- Demonstrated experience with academic planning, including program development and innovation, strategic planning, enrollment, and financial management
- Experience with multiple forms of course delivery, including traditional coursework, as well as online learning and blended models
- Demonstrated commitment to shared governance
- Proven commitment to diversity among students, faculty, and staff
- Demonstrated commitment to collegiality, valuing and practicing consultative and collaborative decision-making processes
- Exceptional interpersonal skills and excellent verbal and written communication skills
- Demonstrated record of decisions and/or initiatives that have resulted in a heightened level of student admissions, retention, and success
- Demonstrated record of attracting, recruiting, and retaining traditional and non-traditional students
- Demonstrated record of developing and implementing high quality on-line learning programs
- Demonstrated commitment to a student-centered university model
- Demonstrated ability to manage change successfully within an



- Demonstrated experience in forging good relationships with faculty
- Demonstrated commitment to community outreach
- An understanding and respect for the traditional liberal arts curriculum as well as professional programs
- Demonstrated commitment to promote and support institutional fundraising and collaborate with the Office of Institutional Advancement to identify funding priorities for Academic Affairs

Application Process

Confidential inquiries are welcomed and nominations are invited.

1. **To Apply** - Applications must include the following:
 - A letter of interest
 - A current curriculum vitae
 - At least five references with full contact information (References will not be contacted without consent from applicants.)
 - Your answers to the questions at www.myersmcrac.com/skins/userfiles/file/MMQuestions.pdf
2. **Submit applications to ASU-Provost@myersmcrac.com**

The search remains open until the position is filled. For best consideration, submit application materials by **July 25, 2016**.

Nominations should include contact information for the individual being nominated. Submit nominations to ASU-nominate@myersmcrac.com.

Emily Parker Myers, CEO, and Alan Medders, President, of Myers McRae Executive Search and Consulting are assisting the university with this search.



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Albany State University is an affirmative action, equal opportunity educational institution.