The image features a red header bar at the top. Below it, a white rectangular box with a black border contains the Austin Peay State University logo, which consists of a stylized 'AP' in red. Below the logo, the text 'Austin Peay' is written in a large, bold, red serif font, and 'State University' is written in a smaller, black serif font. The background of the entire page is a photograph of a large, classical-style brick building with a portico supported by columns. The building is surrounded by lush green trees and a well-maintained lawn. A paved walkway leads directly to the building's entrance. The sky is blue with scattered white clouds.

AP
Austin Peay
State University

announcing a National Search for the
Director of the
School of Nursing

Austin Peay State University, in north central Tennessee, invites applications and nominations for the **Director of the School of Nursing**. The Director serves as the academic officer for the School of Nursing and is responsible for the oversight and coordination of the nursing programs on campus and online. The Director reports to the Dean of the College of Behavioral and Health Sciences.

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THE OPPORTUNITY

The Director of the School of Nursing is the administrative officer and is charged with the mission of leading the School to continued excellence in education, research, and clinical services. Specific to this position, the Director is to provide leadership and vision for program planning, assessment, evaluation, and attainment and maintenance of the program approval and accreditation.

The School offers degrees at the bachelor's and master's level and is currently in the proposal phase for offering a DNP. Effective management and coordination of these programs is a critical component of the university's commitment to education.

The Director is expected to provide day-to-day academic and administrative leadership, supervision, and support for faculty and staff and is accountable for assuring a safe work place and learning environment. The Director

has responsibility for overseeing and directing academic programs, community and hospital partnerships, and serves as an integral member of the College and Campus administrative teams.

Primary Responsibilities:

- Participate in the development of institution, college, and school's mission, vision, and goals statements.
- Serve as a source for and articulates the current and updated policies and procedures to faculty and staff.
- Articulate and advocate school's needs for funding, resources, and staffing.
- Represent the School of Nursing at meetings where representation by Directors or Chairs is required.
- Oversee TBR Academic Audit, and other administrative reports and reviews to include student learning outcomes.
- Plan and participate in the preparation for program accreditation and approval.
- Maintain acceptable relationships with other university offices and administrators.
- Assume a leadership role in fundraising and scholarships for the school.
- Serve as a liaison with local and regional businesses, industries, government agencies, school systems, and other institutions related to the department and its programs.
- Monitor clinical agency agreements for student clinical practice.



AUSTIN PEAY'S SCHOOL OF NURSING MISSION STATEMENT

The baccalaureate nursing program at APSU is a four-year program designed to prepare a professional nurse generalist to meet regional needs as described by the ANA Standards of Clinical Nursing Practice. The nursing student comes to the University with knowledge, skills and values that are expanded and modified through the educational process and the general education core curriculum developing a base for life-long learning and an awareness of diversity and global awareness. Faculty serve as role models, demonstrating mastery of nursing knowledge, skills, and a commitment to the profession of nursing.



- Update faculty and staff on pertinent administrative and budget reports.

Personnel Management

- Determine faculty/staff workload to include advising responsibilities.
- Recruit faculty and staff, including adjuncts.
- Serve as the Chair of the faculty search committee or designates a chairperson.
- Conduct faculty and staff evaluations and make recommendations for promotion, reappointment, salaries, tenure, and merit pay (when available) increases.
- Encourage faculty and staff to be involved in professional development, promote research activities, and information concerning grants, publications, and presentation opportunities.
- Supervise staff and student workers.
- Appoint School of Nursing faculty to committee assignments.
- Promote effective professional working relationships among faculty and staff.
- Provide an effective work environment for faculty and staff.

- Mediate faculty and staff grievances.

School Administration

- Prepare the agenda, schedule, and preside at faculty meetings.
- Prepare and manage course offerings and schedules.
- Manage the School of Nursing budget.
- Prepare or facilitate curricular changes.
- Approve travel authorizations, travel forms, personnel time sheets, and other appropriate forms and documents in a timely manner.
- Oversee library collection and purchases and textbook request.
- Prepare certification and licensure documents.
- Collaborate with affiliated agencies and provide needed documentation for special programs.
- Work closely with the College of Graduate Studies, *i.e.* graduate assistants, budgeting, recruiting.

Student Services

- Coordinate recruitment of graduate and undergraduate students.
- Oversee professional advising program(s) within the School.

- Approve course substitutions for students in the program.
- Mediate student grievances per university policy.
- Maintain office hours or appointment availability for student issues and concerns.

QUALIFICATIONS

Candidates must have a Master of Science in Nursing degree and an earned doctorate in Nursing or related field. Documented administrative experience in a Nursing program and at least 5 years of full-time teaching experience are required.

Candidate must have a current unencumbered RN licensure in Tennessee or state of residence or obtain Tennessee licensure prior to start date.

Other qualifications include:

- The ability to understand, interpret, and implement accreditation criteria and state agency regulations
- A record of working effectively and collaboratively with students, staff, faculty, administration, and community liaisons
- Evidence of scholarship, publications, or grant writing
- Knowledge and experiences with on-ground and online delivery methods

THE SCHOOL OF NURSING

Austin Peay's School of Nursing has an excellent reputation. The Bachelor in Science nursing graduates from the traditional program perform well above the national standards on the post-graduation National Council Licensure Examination (NCLEX).

Local employers welcome Austin Peay graduates due to the School's reputation. Many graduates are affiliated with the military and practice around the world.

The RN-to-BSN option is offered online for practicing nurses with an associate's



simulation lab, and clinical experiences. The clinical facilities are valued partners by allowing Austin Peay students to find multiple experiences to enrich their education.

AUSTIN PEAY STATE UNIVERSITY

Austin Peay State University is a four-year public, master's-level university offering more than 56 majors and 63 different concentrations to more than 10,000 students. The main campus of the university is located in Clarksville, which, for over 180 years, has been used for educational purposes and on which the buildings of five colleges have stood.

The university has eight colleges and schools: College of Arts and Letters; College of Behavioral and Health Sciences, which includes the School of Nursing; College of Business; the Martha Dickerson Eriksson College of Education; College of Graduate Studies; College of Science and Mathematics; and School of Technology and Public Management. Classes are taught on campus and online.

In addition to the main campus in Clarksville, APSU has a new Education Center at Fort Campbell that offers day and evening classes in 15 programs of study at the Associate's, Bachelor's, and Master's levels. It also partners with Volunteer State Community College to bring educational opportunities to students at the Highland Crest Campus in Springfield.

degree, so they might complete their degree at the pace they desire. The RN-to-BSN option is flexible and designed to fit the schedule of a full-time nurse.

The Master of Science in Nursing (MSN), RN-to-MSN bridge program, and Post-Master's graduate certificate program at APSU are part of a collaborative effort among six Colleges of Nursing in the Tennessee Board of Regents system (Austin Peay State University, East Tennessee State University, Middle Tennessee State University, Tennessee State University, Tennessee Technological University, and The University of Memphis) to educate nurses and fill nursing shortages in the health care industry. Provided online, three concentrations are offered in the MSN program: family nurse practitioner, nursing education, and nursing administration.

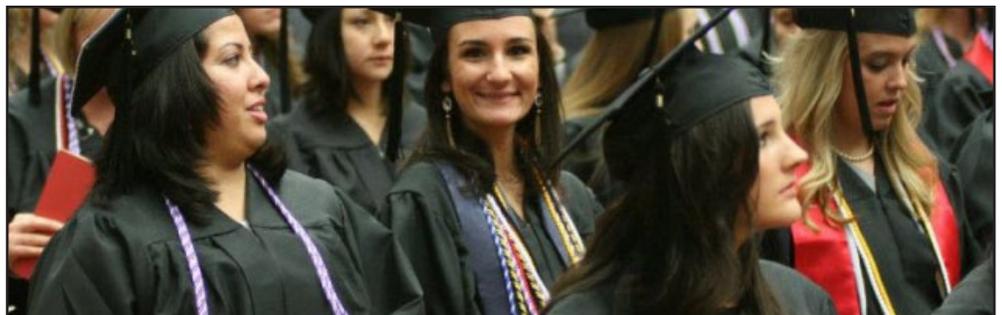
The RN-to-MSN bridge program is an option for RNs with an Associate's degree or a diploma in nursing with an unrelated Bachelor's degree. RN-to-MSN graduates are not awarded the BSN degree, just the MSN. All courses in the bridge program are completed online while clinical experiences are arranged at facilities near

the student's home area to the fullest extent possible.

The Post-Master's graduate certificates are designed to provide additional specializations for individuals who already hold a Master of Science in Nursing degree or Master of Science in a field of nursing. Three options are available: Post-Master's Family Nurse Practitioner, Post-Master's Nurse Administration, and Post-Master's Nursing Education.

The School of Nursing faculty and staff are committed to providing students with a rich and rewarding educational experience. The faculty are experts in their areas of specialization so students benefit from the extensive knowledge and experience of these skilled educators.

Students are challenged in the classroom,



The university has nearly 300 full-time faculty members, 90 percent of whom hold the doctorate or other appropriate terminal degree in their respective fields.

The university has two Centers of Excellence. The Center of Excellence for the Creative Arts captures the uniqueness of the University's tradition in the liberal arts, combining the institution's well-established disciplines of music, creative writing, art, and theatre. The Center of Excellence for Field Biology is a major research component of the University in a 300-square-mile forested preserve between Kentucky Lake and Lake Barkley,

Austin Peay Athletics participates in the Ohio Valley Conference, NCAA Division I sports. The department is a traditional powerhouse in men's and women's basketball, baseball, volleyball and men's golf. The University competes in 14 sports.

CLARKSVILLE, TENNESSEE

Tennessee's fifth largest and youngest city, Clarksville is located on the Tennessee/Kentucky state line, approximately 45 minutes northwest of Nashville. It is the fastest growing city in the state, in addition to being the second fastest growing metropolitan statistical area in the country, according to the 2012 U.S. Census.

The Clarksville-Montgomery County area offers a significant variety of entertainment and recreational activity through its many parks, walking trails and Blueways. The Cumberland River, which flows next to historic downtown Clarksville, provides access to The Great Loop and Lake Barkley, Kentucky Lake, and the Tennessee River.

Clarksville's close proximity to Nashville provides access to additional entertainment options, including pro football, hockey, and a variety of world-class music and entertainment venues.



NOMINATIONS AND APPLICATION PROCESS

Confidential inquiries are welcomed and nominations are invited.

1. To apply, submit:

- a) A letter of interest
- b) Curriculum vitae
- c) At least five references with full contact information (References will not be contacted without consent from applicants.)
- d) Your answers to the required questions at:
www.myersmcrac.com/skins/userfiles/file/MMQuestions.pdf

2. Submit applications to: APSU@myersmcrac.com

Review of materials begins immediately. For best consideration, application materials should be received by **Tuesday, May 31, 2016**.

Nominations should include contact information for the individual being nominated. Submit nominations to: APSU-Nominations@myersmcrac.com

Kenny Daugherty, Executive Vice President of Myers McRae Executive Search and Consulting, is assisting Austin Peay State University with this search.



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